

**NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION
2107 PACIFIC NORTHWEST REGION FORUM
SOUTH SAN FRANCISCO, CA
MAY 18-20, 2017**

MEETING MINUTES

FRIDAY, MAY 19TH

CALL TO ORDER

THE PACIFIC NORTHWEST REGION FORUM WAS CALLED TO ORDER AT 8:33AM BY REGIONAL DIRECTOR, RUTH FRITZ.
THE LOCATION WAS THE EMBASSY SUITES, SOUTH SAN FRANCISCO, CALIFORNIA.

OPENING CEREMONIES

THE PLEDGE OF ALLEGIANCE WAS LEAD BY REGIONAL DIRECTOR, RUTH FRITZ.
INSPIRATION WAS GIVEN BY LAULINE MITCHELL, SAN FRANCISCO CHAPTER #19

INTRODUCTIONS

THOSE SEATED AT THE HEAD TABLE WERE INTRODUCED. DONNA REVIS – FORUM COORDINATOR, RICH GARBARINO – SOUTH SAN FRANCISCO CITY COUNCILMAN, DOVE SIFERS-PUTNAM – NATIONAL VICE PRESIDENT AND OUR NATIONAL REPRESENTATIVE, DONNA SERRANO- FORUM SECRETARY, MEGAN O'HALLORAN- FORUM COORDINATOR AND CREDENTIALS CHAIR AND ALSO TAMIE TAYLOR – FORUM PARLIAMENTARIAN

WELCOME TO SOUTH SAN FRANCISCO

RICH GARBARINO, SOUTH SAN FRANCISCO CITY COUNCILMAN WELCOMED US TO HIS CITY.

MORNING SPEAKERS

MARIA GIARDINA INTRODUCED KELLIE MCELHANEY. HER TOPICS WERE GENDER EQUITY, PAY GAPS AND LEADERSHIP AND UNCONSCIOUS BIAS. SHE WAS OUR KEYNOTE SPEAKER

CASSIE HILASKI FROM NIBBI BROTHERS CONSTRUCTION SPOKE ABOUT SUCCESS IN SAFETY

INTRODUCTIONS

OUT OF REGIONS GUESTS, PAST OFFICERS AND PAST NAWIC DIRECTORS WERE ASKED TO STAND TO BE RECOGNIZED AND THANKED FOR THEIR LEADERSHIP AND GUIDANCE.

ALL MEMBERS WITH ANY NEF CERTIFICATIONS WERE ASKED TO BE RECOGNIZED AS WELL.

FIRST TIMERS WERE ASKED TO STAND TO WELCOME THEM.

APPOINTMENTS

KARA HERMAN AND JO DOUGHERTY WERE THE APPOINTED PAGES FOR THE FORUM.

CECYLE BROCK IS APPOINTED AS THE FORUM TIMEKEEPER.

MARY LIERMAN AND DEBORAH WILSON ARE THE AUDITORS FOR THE FORUM MINUTES.

WELCOME TO FORUM 2017 WAS PRESENTED BY DONNA REVIS AND MEGAN O'HALLORAN

CREDENTIALS REPORT

THE FIRST REGISTRATION/CREDENTIALS REPORT WAS READ BY MEGAN O'HALLORAN. IT WAS MOVED AND SECONDED TO ADOPT THE REGISTRATION REPORT AS READ WITH A VOTING STRENGTH OF 54. THE MOTION CARRIED (SEE ATTACHED REPORT)

ADOPTION OF FORUM RULES

TAMIE TAYLOR, FORUM PARLIAMENTARIAN DIRECTED THE GROUP TO THE FORUM RULES. IT WAS MOVED AND SECONDED TO ADOPT THE FORUM RULES AS PRESENTED. THE MOTION CARRIED.

ADOPTION OF THE FORUM AGENDA

TAMIE TAYLOR, FORUM PARLIAMENTARIAN MOVED TO ADOPT THE FORUM AGENDA AS PUBLISHED. IT WAS MOVED AND SECONDED. THE MOTION CARRIED.

MEMORIALS

WILMA STOHMEIER – BOISE CHAPTER. 20 YEAR MEMBER WAS REMEMBERED.

AFTERNOON SPEAKERS

PANEL DISCUSSION WAS LEAD BY MICHELLE DUTRO. GLASS CEILING SHATTERING WOMEN: LESSONS LEARNED ON THE JOURNEY TO SUCCESS. THE PANEL INCLUDED FIVE WONDERFUL SPEAKERS.

NAWIC PRESIDENT'S REPORT

DOVE SIFERS-PUTNAM PRESENTED THE PRESIDENTS REPORT ON BEHALF OF CONNIE LEIPARD

PNW DIRECTOR'S REPORT

RUTH FRITZ ATTENDED THE MID-YEAR BOARD MEETING AS WELL AS THE ANNUAL NAWIC BOARD. THE SUMMARY OF ACTIONS WAS PRESENTED IN THE FORUM NOTEBOOK.

REGION FUND REPORT

THE REGION FUND REPORT WAS PRESENTED BY THE FUND GUARDIAN, BRENDA SMITH

NATIONAL/REGIONAL COMMITTEE REPORTS

THE NEF AND NFSF REPORTS WERE INCLUDED IN THE FORUM BOOKLET

CHAPTER PRESIDENTS REPORTS

THE CHAPTER PRESIDENT REPORTS ARE PRESENTED IN THE FORUM BOOKLET.

PAST NATIONAL PRESIDENTS/PAST DIRECTORS

PAST PRESIDENTS AND DIRECTORS WERE ASKED TO STAY AFTER TO DISCUSS LEADERSHIP SUCCESSION.

THE MEETING WAS RECESSED BY RUTH FRITZ AT 4:43 PM.

SATURDAY, MAY 20TH

CALL TO ORDER

THE PACIFIC NORTHWEST REGION FORUM WAS CALLED TO ORDER AT 8:30AM BY REGIONAL DIRECTOR, RUTH FRITZ.

INTRODUCTIONS

THOSE SEATED AT THE HEAD TABLE WERE INTRODUCED. DONNA REVIS – FORUM COORDINATOR, TRACY YOUNG-SPEAKER, DOVE SIFERS-PUTNAM – NATIONAL VICE PRESIDENT AND OUR NATIONAL REPRESENTATIVE, DONNA SERRANO- FORUM SECRETARY, MEGAN O'HALLORAN- FORUM COORDINATOR AND CREDENTIALS CHAIR AND ALSO TAMIE TAYLOR – FORUM PARLIAMENTARIAN

CREDENTIALS REPORT

THE FINAL REGISTRATION/CREDENTIALS REPORT WAS READ BY MEGAN O'HALLORAN. IT WAS MOVED TO ADOPT THE REGISTRATION REPORT AS READ WITH A FINAL VOTING STRENGTH OF 55. THE MOTION CARRIED (SEE ATTACHED REPORT)

APPOINTMENT OF TELLERS

RUTH FRITZ APPOINTED ANNE PFLEGER AND VICKI NICKEL AS TELLERS FOR ANY BALLOT VOTING.

NOMINATIONS FOR PNW DIRECTOR

IT WAS MOVED AND SECONDED THAT LAULINE MITCHELL BE ELECTED DIRECTOR OF THE PNW REGION FOR 2017-2019. THE MOTION PASSED AND LAULINE MITCHELL HAS BEEN ELECTED TO SERVE AS THE PNW DIRECTOR FOR THE TERM 2017-2019.

ACCEPTANCE SPEECH

NEWLY ELECTED PNW DIRECTOR ELECT, LAULINE MITCHELL PRESENTED US WITH HER ACCEPTANCE SPEECH.

UNFINISHED BUSINESS

IT WAS MOVED AND SECONDED TO APPROVE THE USE OF THE NATIONAL AWARD FORMS FOR THE REGIONAL AWARDS.

NEW BUSINESS

THE REGION FUND BUDGET WAS MOVED AND SECONDED AS CORRECTED WITH THE INCREASE OF THE DIRECTOR'S BUDGET FROM \$1,700 TO \$3,000. THE MOTION PASSED.

THERE WAS A MOTION TO INCREASE THE PER CAPITA CHAPTER DONATION FROM \$4 TO \$5. THE MOTION CARRIED.

THERE WAS A MOTION TO CHANGE THE PER CAPITA CHAPTER DONATIONS DUE DATE TO SEPTEMBER 30. THE MOTION PASSED.

MOTION TO CHANGE 2A IN STANDING RULES AS CORRECTED. CHAPTERS WILL ADJUST THEIR STANDING RULES TO REFLECT THE CHANGE AND GET A SIGNED COPY TO DEB GREGOIRE ASAP.

A MOTION WAS MADE TO TABLE THE DISCUSSION FOR THE REGION FUNDS BY THE GUIDELINE COMMITTEE TO BE CIRCULATED AND VOTED N BY THE ASSEMBLY AT FALL CONFERENCE 2017. THE MOTION CARRIED.

MOTION TO RUN ALL REGION EVENTS THROUGH THE REGIONAL EVENTS FUNDS ACCOUNT WAS MOVED AND SECONDED. THE MOTION CARRIES.

AFTERNOON SPEAKER

TRACY YOUNG FROM PLANGRID PRESENTED US WITH "WHAT IS PLANGRID AND HOW CAN IT HELP"

CONGRESSWOMAN, JACKIE SPEIER SPOKE TO US DURING OUR LUNCHEON

LEE CUNNINGHAM PRESENTED US WITH HER PRESENTATION "WORKING A ROOM...NETWORKING TIPS AND TRICKS"

INVITATION TO ANNUAL MEETING

AMEC WILL BE HELD AUGUST 17-20 IN ANAHEIM, CA

INVITATION TO FALL CONFERENCE 2017

PORTLAND CHAPTER #54 WILL BE THE HOSTESS CHAPTER FOR FALL CONFERENCE 2017, 10-19 TO 10-21, 2017

INVITATION TO FORUM 2018

SALEM, OREGON WILL BE THE HOSTESS CHAPTER FOR FORUM 2018 TO BE HELD 04-19 TO 4-21, 2018

BID FOR FALL CONFERENCE 2018

FRESNO AND SANTA CLARA CHAPTERS SUBMITTED A BID TO CO-HOSTESS FALL CONFERENCE 2018. IT WAS MOVED AND SECONDED TO APPROVE THE BID. THE SITE IS TO BE DETERMINED AND TO BE WORKED OUT BETWEEN THE TWO CHAPTERS.

BID FOR 2019 FORUM

IT WAS MOVED AND SECONDED FOR PUGET SOUND TO HOST THE 2019 FORUM IN SEATTLE, WA.

NATIONAL CANDIDATES:

THE CANDIDATES AND/OR REPRESENTATIVES RUNNING FOR NATIONAL OFFICE PRESENTED THEIR STATEMENTS.

NATIONAL ELECTIONS CAUCUS

DONNA REVIS, PAST DIRECTOR, WAS SELECTED TO FACILITATE THE NATIONAL ELECTION CAUCUS SINCE RUTH FRITZ IS RUNNING FOR A NATIONAL OFFICE. CANDIDATES AND OUT OF REGION GUESTS LEFT THE ROOM SO THAT THE VOTING MEMBERS COULD HAVE A DISCUSSION AND ENCOURAGED TO EXERCISE THEIR RIGHT TO VOTE.

CHAPTER SALES/RAFFLES

THE CHAPTERS WITH RAFFLES DREW THEIR WINNERS

RECESS

THE MEETING WAS RECESSED AT 4:30PM TIL THE BANQUET AT 6:30PM

BANQUET AWARDS

BLOCK KIDS REGIONAL WINNER – JOSEPH SIZEMORE FROM CHAPTER 99, SANTA CLARA, CA

CADD DRAFTING WINNER – MASEN MARTIN FROM TRI CITIES CHAPTER #192

SAFETY EXCELLENCE AWARD – TIE FOR FIRST BETWEEN CENTENNIAL CONTRACTORS AND VECA ELECTRIC
BOTH FROM SOUTH SOUND CHAPTER #187

LONGEVITY AWARDS

25 YEARS

PAT MACDONALD – SANTA CLARA CHAPTER #99

TAMIE TAYLOR – ALASKA CHAPTER #197

SUSAN WOOD – SALEM CHAPTER #198

30 YEARS

TRACIE PIERCE – ALASKA CHAPTER #197

JEANNE STATON – EUGENE CHAPTER #77

MARGARET KOBYLUS – SPOKANE CHAPTER #143

PATRICIA KRUEGER – FRESNO CHAPTER #108

CECE LANGS – GREATER EAST BAY CHAPTER #30

35 YEARS

EVELYN CLARK – ALASKA CHAPTER #197

ANNE WAGNER – PORTLAND CHAPTER #54

40 YEARS

DIANE URATA-LYONS – SANTA CLARA CHAPTER #99

ROSEMARY BUELL – GREATER EAST BAY CHAPTER #30

MEMBERSHIP AWARDS

HIGHEST PERCENTAGE OF NEW MEMBERS RECRUITED – SAN FRANCISCO CHAPTER #19

MOST MEMBERS RECRUITED – LAULINE MITCHELL

HIGHEST MEMBER RETENTION – FRESNO CHAPTER #108

FUTURE LEADER

MEGAN O'HALLORAN – GREATER EAST BAY CHAPTER #30

MEMBER OF THE YEAR

CECYLE BROCK – BOISE CHAPTER #245

LIFETIME ACHEIVEMENT

ROBIN LANGKAMP – EUGENE CHAPTER #77

RESOLUTIONS

FORUM RESOLUTIONS WERE PRESENTED BY RACHEL STROUP, GREATER EAST BAY CHAPTER #30. THE RESOLUTION WAS ADOPTED.

THE PACIFIC NORTHWEST REGION FORUM OF THE NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION WAS ADJOURNED AT 9:10 PM.

1st

ACTUAL**FORUM CREDENTIALS REPORT**

(For Regions Electing a Director)

NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION

Pacific Northwest Region Forum

May 19, 2017

as of 8:30 am.

REGISTRATION REPORT

<i>Chapter Name & Number</i>	<i>Delegates</i>	<i>Voting Members</i>	<i>Non Voting Members</i>	<i>Total</i>
San Francisco # 19	1	13	0	14
Greater East Bay #30	1	3	0	4
Portland #54	1	5	0	6
Puget Sound #60	1	3	0	4
Sacramento #63	0	0	0	0
Eugene #77	1	2	0	3
Santa Clara #99	1	7	1	9
Fresno #108	1	1	1	3
Spokane #143	1	1	0	2
South Sound #187	1	1	0	2
Tri-Cities #192	0	0	0	0
Alaska #197	1	2	0	3
Salem #198	0	0	0	0
Boise #245	1	3	0	4
Guam #381	0	0	0	0
Members at Large				2
Total Delegates & Members ALL				56
Total Region # _____ Voting Strength ALL - Nonvoting				54
NAWIC Board				2
Out-of-Region Members				3
Guests				11
TOTAL ATTENDANCE				70 72

2nd

FORUM CREDENTIALS REPORT

(For Regions Electing a Director)

NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION

Pacific Northwest Region Forum

May 20, 2017

As of 9 pm.

REGISTRATION REPORT

<i>Chapter Name & Number</i>	<i>Delegates</i>	<i>Voting Members</i>	<i>Non Voting Members</i>	<i>Total</i>
San Francisco # 19	1	14	0	15
Greater East Bay #30	1	3	0	4
Portland #54	1	5	0	6
Puget Sound #60	1	3	0	4
Sacramento #63	0	0	0	0
Eugene #77	1	2	0	3
Santa Clara #99	1	7	1	9
Fresno #108	1	1	1	3
Spokane #143	1	1	0	2
South Sound #187	1	1	0	2
Tri-Cities #192	0	0	0	0
Alaska #197	1	2	0	3
Salem #198	0	0	0	0
Boise #245	1	3	0	4
Guam #381	0	0	0	0
Members at Large				2
Total Delegates & Members ALL				57
Total Region # _____ Voting Strength				55
NAWIC Board				2
Out-of-Region Members				3
Guests				17
TOTAL ATTENDANCE				79

- 1 voting from SC
- 1 nonvoting from SC
- 2 guests

Pacific Northwest Region - NAWIC
PNW Region Fund - Trustees Report
October 1, 2016 - May 15, 2017

Checking & Saving Accounts - Umpqua Bank, Eugene, Oregon

Checking Account Beginning Balance

\$1,530.07

INCOME:

20-Oct South Sound Chapter	chapter donation	104.00	
20-Oct South Sound Chapter	Cheryl Kolar donation	25.00	
20-Oct South Sound Chapter	1/2 of Forum balance	1,631.04	
12-Apr PayPal	PayPal Verification	0.19	
12-Apr PayPal	PayPal Verification	0.05	
14-Apr PayPal Transfer	Forum Income	15,000.00	
19-Apr Various Payees	Forum Income	10,050.00	
19-Apr Puget Sound Chapter	chapter donation	84.00	
19-Apr Puget Sound Chapter	Cheryl Kolar donation	25.00	
19-Apr Portland Chapter	chapter donation	180.00	
19-Apr Portland Chapter	Cheryl Kolar donation	25.00	
19-Apr Fresno Chapter	chapter donation	84.00	
19-Apr Fresno Chapter	Cheryl Kolar donation	25.00	
19-Apr South Sound Chapter	chapter donation	84.00	
19-Apr South Sound Chapter	Cheryl Kolar donation	25.00	
19-Apr San Francisco Chapter	chapter donation	136.00	
19-Apr San Francisco Chapter	Cheryl Kolar donation	25.00	
19-Apr Tri Cities Chapter	chapter donation	48.00	
19-Apr Tri Cities Chapter	Cheryl Kolar donation	25.00	
19-Apr Salem Chapter	chapter donation	56.00	
19-Apr Salem Chapter	Cheryl Kolar donation	25.00	
19-Apr Spokane Chapter	chapter donation	72.00	
19-Apr Spokane Chapter	Cheryl Kolar donation	25.00	
19-Apr Boise Chapter	chapter donation	92.00	
19-Apr Boise Chapter	Cheryl Kolar donation	25.00	
19-Apr Boise Chapter	1/2 of Fall Conference balance	156.18	
19-Apr Eugene Chapter	chapter donation	72.00	
19-Apr Eugene Chapter	Cheryl Kolar donation	25.00	
19-Apr Alaska Chapter	Cheryl Kolar donation	50.00	
19-Apr Alaska Chapter	chapter donation	100.00	
19-Apr Sacramento Chapter	chapter donation	44.00	
19-Apr Sacramento Chapter	Cheryl Kolar donation	25.00	
8-May PayPal Transfer	Forum Income	1,951.50	
15-May Various Payees	Forum Income	1,765.00	
			32,059.96

DISBURSEMENTS:

2/6/17 Embassy Suites	1011 Forum Hotel Deposit	(1,500.00)
2/10/17 Stephanie Zanin	2012 shipping cost-financial info	(34.80)
3/1/17 CNA Surety	1013 Dishonesty Bond	(187.00)
4/11/17 Dalene Bloom	1014 Website & Domain Renewal	(208.17)
5/14/17 Kellie A McElhany	1015 Forum Expense	(1,000.00)
5/14/17 Western Trophy	1016 Region Awards	(216.08)
5/14/17 Ruth Fritts	1017 Region Awards	(72.00)

5/14/17 Ruth Fritts	1018 Director Travel Expenses	(236.21)	
5/14/17 Megan O'Halloran	1019 Forum Expense	(59.36)	
5/14/17 Donnalyn Revis	1020 Forum Expense	(19,529.53)	
			(23,043.15)
Checking Account Ending Balance			\$ 10,546.88

Savings Account Beginning Balance **\$ 15,152.61**

INCOME:

31-Oct Interest	0.13	
30-Nov Interest	0.12	
31-Dec Interest	0.13	
31-Jan Interest	0.13	
28-Feb Interest	0.12	
31-Mar Interest	0.13	
30-Apr Interest	0.12	
		\$ 0.88

DISBURSEMENTS:

None		
		-

Savings Account Ending Balance **\$ 15,153.49**

(*\$3,000.47 Earmarked for the Cheryl M. Kolar Memorial NEF Prize fund)

TOTAL CHECKING/SAVINGS ACCOUNT BALANCE **\$ 25,700.37**

Brenda Smith, Trustee/Treasurer; Robin Langkamp, CIT, Trustee; Rachel Stroup, Trustee